



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<b>Date:</b> 3/21/2013	<b>Interviewer:</b> Sue Guenter-Schlesinger	<b>RFA #13 – 13</b>
<b>Person(s) Requesting Assistance:</b> [REDACTED]		
<b>Contact Numbers (telephone, e-mail, etc.):</b>		
<b>Status of Person(s) Interviewed (title, position, student status, etc.):</b> Western [REDACTED]		
<b>Requested Assistance Pertaining To (name, position, policy, project, etc.)</b> Instructor's discriminatory remarks		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☒ Female ☐    Administrator ☐ Faculty ☐ Staff ☐ Student ☒  
 Concern Regarding:    Male ☐ Female ☐    Administrator ☐ Faculty ☒ Staff ☐ Student ☐

**Category:** *(Please check at least one)*

- |  |  |   |  |  |
|--|--|---|--|--|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color             | <input type="checkbox"/> Creed              | <input checked="" type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin   | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion              | <input type="checkbox"/> Retaliation         |
| <input type="checkbox"/> Sex/Gender                    | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment            | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |  |   |  |  |

Time Line		
Date	Item	Comments
3/21/2013	Email from [REDACTED]	Asking to meet with EO. David Brunnemer had referred [REDACTED] the previous day to EO the previous day to follow up on some of his concerns while David is working on [REDACTED] request for a withdrawal from [REDACTED] class in the [REDACTED] program in [REDACTED].
3/25/2013	Sue intake w [REDACTED]	SGS met with [REDACTED] and indicated to her that his accommodation from the DRS should have covered his absences from class and that [REDACTED] refused to adjust his participation rate re: the classes he missed, which impacted his grade. [REDACTED] claims the professor refused to adjust his grade and participation rate. In addition [REDACTED] was concerned because [REDACTED] indicated to [REDACTED] and [REDACTED] that [REDACTED] should not present for the [REDACTED] for the college because [REDACTED] "is a fool, I've heard this guy in class and I can't stand to listen to him."

		SGS worked with [REDACTED] and David Brunnemer [REDACTED] was provided a hardship withdrawal without the penalty of receiving a failing grade. SGS followed up with [REDACTED], Assoc. Dean [REDACTED] to discuss this matter with [REDACTED] to ensure it wouldn't happen again.
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